



**For Immediate Release (March 26, 2020): to our employees, partners, suppliers, and friends around the world:**

As we work together to get through the COVID-19 global pandemic, we would like to provide you with an update to our March 18 communication regarding our war against COVID-19. Our utmost priority is ALWAYS to protect our partners, suppliers, employees and their families.

**Workplace Safety**

- Every member of our production team is required to wear a nonwoven mask, supplemented by a Provis Graphic-manufactured face shield (production files for our 3D-printed face shields are available to anyone who requests it free-of-charge – please contact EGD@ProvisGraphic.com to request).
- All Provis Graphic office personnel have been working from their homes until further notice.
- All production personnel are required to maintain a 2 meter social distance.
- We continue to operate in 2 production shifts to enable social distancing following World Health Organization (WHO) guidelines.
- All work cells are equipped with disinfectant solution, and our production staff are required to continually sanitize their personal work cells.

**Communications**

- As previously-communicated, there has been no disruption to Provis communications.
- All employees working from their homes have remote access to internet, telecommunications technology and company servers, which has always been part of our disaster contingency plan.
- We have transitioned all employee, supplier, and partner meetings to electronic communications platforms.

**Production Lead Times**

- There has been no disruption to our manufacturing operations, nor do we expect there to be any time in the near future. We have not been affected by any “stay-at-home” executive orders.
- We have seen an improvement in our production lead times, but an increase in backlog of quote requests from North America.

**Supply Chain**

- As previously-communicated, we currently have a 4 month supply of raw material inventory on hand, which we believe is sufficient to get us through any short-term supply disruptions, if they occur.
- We have seen an increase in demand in our acrylic sheet stock, as demand to build barriers in retail and manufacturing environments increases. We have not experienced any disruption in acrylic sheet stock supply.

## Logistics

- For our North American and Australasian partners, air cargo capacity in Europe has improved, with the resumption of direct DHL air cargo flights from Sarajevo.
- For our North American and Australasian partners, current air cargo transit lead times via DHL are 2-3 days, but double normal air cargo rates.
- For our North American and Australasian partners, we have a more cost-efficient air cargo option with our freight forwarder, but current transit lead time is 10-12 days for this mode of transportation, as we have to truck our products to Slovenia prior to loading onto cargo-dedicated aircraft.
- As previously-communicated, for our European partners, International Road Transport (TIR) trucking has not yet been impacted.
- Air cargo pricing remains in a state of flux, and carriers are not making pricing commitments beyond the window of three days. Therefore, we cannot guarantee air cargo pricing to our partners at the time being.

Again we cannot stress enough: please keep your friends and family safe by practicing aggressive social distancing within your communities. We will get through this crisis together.

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